



CITY CLERK REPORT

Reporting Period: March 11 – April 5

Prepared By: Aubrey Wegeleben, City Clerk

Date: April 5, 2023

COMMUNITY

The utilization of the council chamber for tax prep went well; they assisted over 50 people. A tsunami warning system test was done in Alaska on March 29. Saint Paul tested our sirens during that time as well as Nixle messaging. The school held a drill, bringing the youth to the City rec-hall.

STAFF

Held interviews along with Gabe and Caitlin, of applicants for the power plant operator position. Miron Kochergin Jr. was hired. An upcoming staff meeting is planned for April 14th.

HOUSING

There has been no use of city housing during this period. No further cockroaches have been reported. I have a request for a quote into American Pest Management for someone to come to island. They are currently training new exterminators. A quote would include expenses, the cost of travel, housing, and a fee of \$2000 a day.

CLERK

Taking FEMA ICS 100 course, an introduction to the incident command system. Starting prep for 4th of July. Completed various duties to include personnel filing, review and editing documents, communication, IT assistance, meetings, support to staff and census updates.